**ST. LAWRENCE COUNTY WORKFORCE DEVELOPMENT BOARD**

**RECORD OF ACTION**

**September 11, 2019**

**Called To Order:** Mr. Sutton called to order the regular meeting of the St. Lawrence County Workforce Development Board at the second floor conference room in the Human Services Center in Canton at 8:05am.

Members Present**:** Jack Backus, Sue Caswell, Richard Daddario, Ruth Doyle, Pam Dority, Felicia Dumas, David Evans, Donald Hooper, LouAnne King, Ron McDougall, Dale Rice, Dallas Sutton, Zvi Szafran, Eric Tessmer.

Others Present: Larry Fetcie, Penny Taylor, Rebekah Zuhlsdorf – WIOA, Barbara Lashua – WDB, Buck Bobbins – NYSDOL.

Absent: Lynn Blevins, Peggy Fockler, Pete Reiter, John Roome, Ryan Schermerhorn, Thomas Sullivan, Ellie Sullivan-Stripp, Leo Villeneuve.

**Minutes:** Daddario/Backus moved/seconded a resolution to accept the August 7th, 2019 meeting minutes; approved unanimously.

**Chairperson’s Report:** Mr. Sutton stated that he had nothing to report.

**Old Business:**

Resolution: Approving the Workforce Innovation and Opportunity Act Modified Budget for Program Year 2017.

Moved/Seconded by Daddario/Rice; approved unanimously.

Resolution: Approving a Policy Regarding Authorized Signatures.

Moved/Seconded by Daddario/Dumas; approved unanimously.

**New Business:**

Resolution: Amending Policy No. 3: Determination of Individual Training Accounts Under the Workforce Investment Act.

Moved/Seconded by King/Dority; approved unanimously.

Resolution: Modifying the PY18 Workforce Innovation and Opportunity Act Budget.

Moved/Seconded by Caswell/Sutton; approved unanimously.

Resolution: Authorizing the St. Lawrence County Treasurer to Modify the PY19 WIOA Budget to Transfer Formula Funds from Dislocated Worker to Adult.

Moved/Seconded by Daddario/King; approved unanimously.

**Staff Reports:**

Fiscal Manager/Title I

* FOTA Reviews
* Financial/Program Report

One Stop Operator

* Operator’s Report
* Summer Youth Program Wrap-up

**Next Meeting:**

Next regular scheduled meeting December 11, 2019.

**Adjournment:**

Backus/Dumas moved/seconded that the meeting adjourn at 9:36am by unanimous consent.